



District\_4295-07

1555 40th Ave NE, Columbia Heights MN 55421

Office: 763-450-3522; Fax: 763-592-8145

Email: [Bultumacademy@gmail.com](mailto:Bultumacademy@gmail.com)

Web: [www.bultumacademy.org](http://www.bultumacademy.org)

### ***Board of Directors***

E. Abagero

Z. Etter

A. Yusuf

W. Denta

Y. Borana

Arif Bakar; Executive Director

## **BULTUM ACADEMY BOARD ELECTION 2024**

September 25th, 2024

### ***Dear Parents, Staff, and Board Members;***

Bultum Academy (BA) is in its 3rd year of operation. According to Minnesota Statute charter school law 124E.07 and its bylaws, BA is proceeding with its election during or before its 3<sup>rd</sup> year of operation. As of today, BA board is in full compliance with MN state statute. Its current sitting board consists of 5 members (3 community members, a teacher, and a parent). The board, staff, and families of BA are indebted for the great service the founding board members have provided to the school. Please note that the current board members are eligible to run again for their seats at their choice.

### **ELIGIBLE CANDIDATE:**

Please be aware that all teachers, parents, and legal guardians of students at the BA are NOT eligible to run for the community-member positions on the board; however they are eligible to nominate community members to run for the open seats on the BA board. It is by the law that all school officers and staff including elected and ongoing board members will be required to pass a background check before being appointed to the board.

### **ELIGIBLE VOTERS:**

By the Minnesota Statute 124E, staff members employed at the school, including teachers providing instruction under a contract with a cooperative, members of the board of directors, and all parents or legal guardians of children enrolled in the school are the voters eligible to elect the members of the school's board of directors. Therefore, all parents, legal guardians, licensed teachers, and board members are the voting members. Each family is eligible for two votes only regardless of the number of students enrolled at BA. Your participation is crucial to the mission of the BA. Please mail or drop off at the school front desk or mail it by October 15, 2024.

On the next page is a detailed outline for the 2024 BA board election plan and timeline, and the BA board nomination form is attached to this letter.



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### **Outline for 2024 BA Board Election Plan and Timeline:**

#### **Overarching Goals: Open, Transparent, and Compliant**

The following steps will be used to ensure BA Board Elections are compliant with MN state statute 124E.07 for charter schools:

- 1- Sitting board took the following actions:
  - a. Based on terms of current board members, BA board determined that All seats open for election for a 3-year term
  - b. The Board has appointed an Election Commissioner at its 09/25/2024 board meeting.
- 2- The BA Election Commissioner will ensure the following take place:
  - a. Announce (website, email, mailer home/translated) the board nomination window, the Election Day, and provide an application process including nomination form at least 30 days before the election dates, (10-25-2024).
  - b. Accept and receive nominations and candidates Resumes and Bios by October 15<sup>th</sup> 2024.
  - c. Determine candidate eligibility for election based on MN charter School Statute 124E.07.
  - d. Finalize election ballot, October 15<sup>th</sup> 2024.
  - e. Disseminate eligible candidates' bios to all BA families and staff (website, mailer home) October 10<sup>th</sup> 2024.
  - f. The Election Commissioner counts the ballots on October 25<sup>th</sup> 2024 and prepares the results to be certified by the board at the last meeting of the current board on October 30<sup>th</sup> 2024.
  - g. Communicate detailed results with parents and staff (website and mailer home/translated) on October 30<sup>th</sup> 2024.
  - h. Ensure new board members are aware of new board training requirements and MN charter school law 124E.07 and their starting date of taking office.
- 3- BA Administration will:
  - a. Inform all new board members of BA board meeting dates for 2024/2025 fiscal year.
  - b. Welcome newly elected board members who will take office as of 11/01/2024 for a three-year term.

Please, let me know if you have any questions or concerns, please email me [bultumacademy@gmail.com](mailto:bultumacademy@gmail.com)

Thank you,

Aisha Yusuf

Front Desk Office Manager and Election Commissioner



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## Candidate Nomination Form for 2024/2025 Board Election

### To Apply:

Send a completed candidate form via email to [bultumacademy@gmail.com](mailto:bultumacademy@gmail.com) or by US mail or drop off at the BA front office to the attention of Election Commissioner **by October 15<sup>th</sup>, 2024 (5:00 PM)**. No application will be accepted after 5:00 pm on October 15<sup>th</sup>. A completed candidate form includes:

- 1- Full Name (First-Last):
- 2- Phone Number:
- 3- Email address:
- 4- Include a letter (not to exceed 1 page, double spaced, font size 12) explaining why you want to become a board member and assurance of no Conflicts of Interest.
- 5- Include a one-page resume
- 6- Include a bio to be included in the election ballot (Not to exceed 250 word)

Sincerely,

Aisha Yusuf

Front Office Manager  
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